

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

February 19, 2020

7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on February 19, 2020. The meeting was opened at 7:01 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 15, 2020) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Muzzio-Rentas, Marybeth Miller, Keith Hamilton Jill Morano, and Ann Marie Nadiroglu

Absent: Kathleen Miceli

Also Present: Mr. Anthony Riscica, Interim Superintendent and Mr. Jayson Gutierrez Business Administrator/Board Secretary

IV. Recognition of visitors.

There were five (5) members of the public present.

V. Presentations: None

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying

on the business of the school, and therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

- A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Workshop/Action Meeting	February 5, 2020
Executive Meeting	February 5, 2020

Motion By:	Ms. Norris	Second by:	Mrs.Nadiroglu
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -	Keith Hamilton - Yes	Jill Morano -Yes
Marybeth Miller -Yes	Jessica Muzzio-Rentas Yes	Kelly Norris - Yes	

VIII. Committees

A. FINANCE

Committee Report - Marybeth Miller: Nothing new to report.

Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-c

Motion By:	Ms. Miller	Second by:	Mrs. Nadiroglu
Discussion: Mrs. Rentas- Is everyone able to eat breakfast? What time will it be served? Mr. Gutierrez- The logistics are still being worked out?			
Roll Call Vote			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Jessica Muzzio- Rentas - Yes	Marybeth Miller -Yes	

- a. Approval of the payment of the following bills and claims:

Payroll for the period ending January 31, 2020	\$159,634.47
Payroll for the period ending February 15, 2020	\$156,647.15
Bills List dated February 19, 2020 Warrants # 17825 through 17901, 104,105, 116-118, and 143	\$344,920.32
Health/Prescription plan premiums (SEHBP) for February	\$86,110.04

- b. Approve the School Food Authority (SFA) agreement with Wayne BOE to provide food services for the 2019-2020 school year at the fixed cost of \$1.75 per breakfast.

- c. Approve the following 2019-2020 breakfast rates:

Breakfast	Rate
Student Paid Breakfast	\$1.75
Reduced Breakfast	\$0.30
Adult Breakfast	\$2.40

B. PERSONNEL

- Committee Report(Policy and Personnel) - Jill Morano for Kathleen Miceli:
None
- Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-f

Motion By:	Mrs. Morano	Second by:	Mrs. Muzzio-Rentas
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -	Keith Hamilton - Yes	Jill Morano -Yes
Jessica Muzzio-Rentas - Yes	Kelly Norris - Yes	Marybeth Miller -Yes	

- a. Approve the following overnight chaperones for the 8th grade trip to Washington, D.C. on March 25th and March 26th,2020, at the contractual rate of \$199 per night.

Chaperone Name	Chaperone Name
Paul Kobliska (no additional cost)	Victoria Evans (nurse)
Annmarie May	Nicole Gelok
Charles Vulcano	Eric Klein

- b. Approve an honorarium payment (for two nights, at \$150. per night) to Gary Keil, Riverdale Police Officer, who will chaperone the 8th grade trip to Washington, D.C. on March 25th, and March 26th, 2020, not to exceed \$300
- c. Approve the Graduate Level Course Work in accordance with the terms of the negotiated agreements as follows:

Name	Course	School	Credits	
Kathleen Paldino	Assessment in Special Education and Classroom	Montclair State University	3	Fall 2019
Kathleen Paldino	Creating Access for Adolescents w/ Disabilities	Montclair State University	3	Spring

- d. Approve the addition of the following to the 2019-2020 Substitute list, pending receipt of a favorable criminal history review:

Name	Job Description
Krista Osborne	Substitute

- e. Approve the payment to Charles Vulcano for two additional days worked in November 2019 at a rate of \$279.28 a day for an amount not to exceed \$558.56.
- f. Rescind the payment to Charles Vulcano for two additional days worked in December 2019 at a rate of \$279.28 a day for an amount not to exceed \$558.56.

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, *none

Motion By:	Mrs. Nadirglu	Second By:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton -	Jill Morano -
Jessica Rentas -	Kelly Norris -	Marybeth Miller -	

D. FACILITIES/TRANSPORTATION/TECHNOLOGY

1. Committee Report - by Hamilton: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **FTT** items, a

Motion By:	Mr. Hamilton	Second by: Ms. Miller	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -	Keith Hamilton - Yes	Jill Morano - Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris -Yes	

a. Approve the research study described in the Memorandum of Understanding sent to the Business Administrator/Board Secretary by Mathematica Policy Research regarding the School Nutrition and Meal Cost Study II (SNMCS-II) for USDA/FNS.

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - Jessica Muzzio-Rentas: None
We will have a meeting in March.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-b

Motion By:	Mrs. Muzzio-Rentas	Second by:	Mrs. Nadiroglu
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli	Jill Morano - Yes	Keith Hamilton- Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris -Yes	

a. Approve the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
2/3/20	Annmarie May	But What if We Didn't	Ramapo College NJ	\$0	Yes	No

2/3/20	Sheila Walsh	Issues in Special Education	Ramapo College NJ	\$0	Yes	No
2/27/20	Lynn Nardino	Using Flip Grid	Ramapo College NJ	\$0	Yes	No
2/20/20	Courtney Quackenbush	Yoga and Mindfulness	Ramapo College NJ	\$0	Yes	No
2/27/20	Lori Hecht	Using Flip Grid	Ramapo College NJ	\$0	Yes	No
2/27/20	Charles Vulcano	2020 NJSLA Training	Ramapo College NJ	\$0	No	No
3/12/20	Monica Majowicz	Literacy In Mathematics	Ramapo College NJ	\$0	Yes	No
2/27/20	Jayson Gutierrez	Basics of Green Purchasing	New Brunswick, NJ	\$129	No	No
6/3/20- 6/5/20	Jayson Gutierrez	NJ ASBO Conference	Atlantic City, NJ	\$275	No	\$318
3/23/20-3/24/20	Daniel Denude	Expo Conference	Atlantic City, NJ	\$450	Yes	\$97
3/9/20	Victoria Evans	Stop the Bleed for NJ Schools	Wayne, NJ	\$0	Yes	No
*PLUS MILEAGE AND TOLLS IF APPLICABLE						

- b. Approve the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
2/28/20	Jayson Gutierrez	NRESC Transportation Meeting	Wayne, NJ	\$0	No	No
2/28/20	Toma Dedio	NRESC Transportation Meeting	Wayne, NJ	\$0	No	No
*PLUS MILEAGE AND TOLLS IF APPLICABLE						

F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, a-b

Motion By:	Mrs. Morano	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -	Jill Morano - Yes	Keith Hamilton - Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris - Yes	

a. Accept, with gratitude, the attached list of donated items from Staples. The total value of approximately \$563.00.

b. Accept, with gratitude, the donation of one refurbished wheelchair from Move in Media, LLC 220 Eastview Drive, Suite 101, Brooklyn Heights, OH at a cost of \$45.00 for shipping.

G. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

H. POMPTON LAKES LIAISON

2. Committee Report - Kelly Norris: Meeting last week, agenda is online.

Non Action Items:

A. **Letters and Communications** - Kelly Norris:

- None

B. **Interim Superintendent's Report** - Anthony Riscica

Mr. Riscica shared information regarding previous and upcoming events. He also shared a PowerPoint presentation that will eventually be shared with the BOE and placed on the school website as a reference for parents.

Events

Book Fair - 2/6

Valentines Dance - 2/7

Pre-k Open House - 2/13

An email went out regarding student drop off

Discussed food allergies list and other options are being discussed which has the potential to create changes in policy.

Upcoming Events

Founders Day (PTA) - 2/20

Riverdale visit from DOE - 2/24

- 9:30 -11:00 Monalisa Kalina - County Education Specialist
- 12:00-2:00 Dr. Angelica McMillan - Interim County Superintendent

Shared Services Meeting scheduled for 3/12 at 7:00 pm. This will take place at the Riverdale School with three of our board members, Ms. Norris, Mrs. Nadiroglu and Mrs. Miceli.

Read Across America - 3/2-3/6

HeartSaver Course - 3/4 (45 Participants) CPR & AED Training

Kindergarten Registration 2/25 and 2/27

C. Enrollment as of February 19, 2020

PreK-8	321
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	1
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- Science Lab Bid Opening is next Wednesday - 02/26/20
- School Safety Seminar on March 5th. Anyone interested in attending, please let me know.
- New HVAC units were installed Monday & Tuesday in the BOE offices, music room and some split units upstairs.

F. ORAL COMMUNICATION

G. Information and Questions from Board Members

- Jessica Muzzio-Rentas– Traffic flow, police presence is helping. They are out in the morning.
- Keith Hamilton - The Police Chief is drafting a letter for the community about the traffic flow.
- Marybeth Miller - Can the Honeywell be used as a reminder of the traffic flow?
- Mr. Riscica- Yes, we can also try putting three cones on the side of the driveway.
- Keith Hamilton - Have you been able to determine whether the rims Mr. Pelligrini is looking to donate are going to be accepted?
- Jayson Gutierrez- We have spoken with Mr. Denude. We will speak with Mr. Schneider.

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

March 4, 2020	Workshop Meeting	7:00 p.m.
March 18, 2020	Public Business Meeting	7:00 p.m.

X. Executive Session

Motion by Mrs. Nadiroglu, seconded by Ms. Miller at 7:30 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential contracts and personnel matters.
2. The matter discussed will be made public when confidentiality is no longer required.

XI. Reconvene

The Board reconvened in the Library at 7:59 pm.

XII. Action Taken

- A. Resolve to affirm the administration's determinations concerning the HIB investigation 19_20 Case 5 and 6 as outlined in the confidential report shared with the Board of Education members.

Motion By:	Mrs. Rentas	Second by:	Ms. Miller
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Discussion: Mrs. Muzzio-Rentas - Although abstaining from #6, the consequence is appropriate.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes #5, Abstain # 6	Kathleen Miceli -	Jill Morano - Yes	Keith Hamilton - Yes - # 5, Abstain #6
Marybeth Miller - Yes	Jessica Muzzio-Rentas Yes - # 5, Abstain #6	Kelly Norris - Yes	

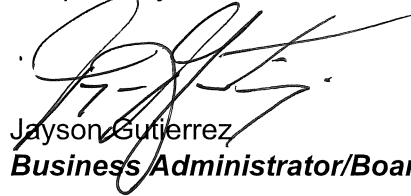
- c. Resolve to affirm the administration's determinations concerning the HIB investigation 19_20 Case 5 as outlined in the confidential report shared with the Board of Education members.
- d. Resolve to affirm the administration's determinations concerning the HIB investigation 19_20 Case 6 as outlined in the confidential report shared with the Board of Education members.

XIII. Adjournment

Motion by Ms. Miller, seconded by Mrs. Muzzio-Rentas at 8:04 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez

Business Administrator/Board Secretary